

The Complete Idiots Guide To Microsoft Powerpoint 97

The Complete Idiot's Guide to String TheoryThe Complete Idiot's Guide to NumerologyThe Complete Idiot's Guide to World HistoryThe Complete Idiot's Guide to Spies and EspionageComplete Idiot's Guide to the World of the BibleThe Complete Idiot's Guide to Trees and ShrubsThe Complete Idiot's Guide to Game TheoryThe Complete Idiot's Guide to PhysicsThe Complete Idiot's Guide to ChessThe Complete Idiot's Guide to the Science of EverythingThe Complete Idiot's Guide to Playing the UkuleleThe Complete Idiot's Guide to Writing NonfictionThe Complete Idiot's Guide to Facebook, 3EThe Complete Idiot's Guide to Business LawThe Complete Idiot's Guide to American History, 4EThe Complete Idiot's Guide to Understanding the BrainThe Complete Idiot's Guide to AlchemyThe Complete Idiot's Guide to AlgebraThe Complete Idiot's Guide to Project ManagementThe Complete Idiot's Guide to the Book of RevelationThe Complete Idiot's Guide to Weird Word OriginsThe Complete Idiot's Guide to Ghosts and HauntingsThe Complete Idiot's Guide to 40,000 Baby NamesThe Complete Idiot's Guide to Writing WellThe Complete Idiot's Guide to GeographyThe Complete Idiot's Guide to AstrologyThe Complete Idiot's Guide to Celtic WisdomThe Complete Idiot's Guide to the MafiaThe Complete Idiot's Guide to ForensicsThe Complete Idiot's Guide to Music TheoryThe Complete Idiot's Guide to SextrologyThe Complete Idiot's Guide

to U.S. Government and Politics
The Complete Idiot's Guide to Weather
The Complete Idiot's Guide to Reincarnation
The Complete Idiot's Guide to Book Proposals & Query Letters
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The Complete Idiot's Guide to Freemasonry
The Complete Idiot's Guide to Publishing Children's Books
The Complete Idiot's Guide to Running

The Complete Idiot's Guide to String Theory

Covers all elements of effective and grammatically-correct writing, including electronic formats, for any type of situation from research papers to business memos.

The Complete Idiot's Guide to Numerology

An updated guide to world geography explains geographical terminology, differentiates between physical and political geography, discusses the environmental and political events changing the world, and examines the latest statistics concerning country size, population, and geopolitical makeup, all accompanied by new, detailed maps. Original. 15,000 first printing.

The Complete Idiot's Guide to World History

Explains the technical fundamentals of musical terminology, concepts, and principles; offers musical examples of scales, chords, intervals, and rhythms; and provides aural exercises for ear training and transcription skills.

The Complete Idiot's Guide to Spies and Espionage

Gain some insight into the game of life Game Theory means rigorous strategic thinking. It is based on the idea that everyone acts competitively and in his own best interest. With the help of mathematical models, it is possible to anticipate the actions of others in nearly all life's enterprises. This book includes down-to-earth examples and solutions, as well as charts and illustrations designed to help teach the concept. In The Complete Idiot's Guide® to Game Theory, Dr. Edward C. Rosenthal makes it easy to understand game theory with insights into: ? The history of the disciple made popular by John Nash, the mathematician dramatized in the film A Beautiful Mind ? The role of social behavior and psychology in this amazing discipline ? How important game theory has become in our society and why

Complete Idiot's Guide to the World of the Bible

This fully updated edition features new templates, forms, and examples and complies with official PMI and PMBOK standards for project management.

The Complete Idiot's Guide to Trees and Shrubs

Offers insights into the effects of the zodiac on personality, relationships, occupations, and the world.

The Complete Idiot's Guide to Game Theory

Offers an introduction to reincarnation, including the evidence that it occurs, the beliefs of various traditions, gaining access to past lives, karma, soul cycles, and the use of reincarnation in psychotherapy.

The Complete Idiot's Guide to Physics

America's Past and Its Relevance Today At times America's historical events can seem like a random collection of names, dates, and events, with no coherent storyline to pull them together. Understood as our collective biography, however, and free of the cheerleading found in many textbooks, The Complete Idiot's Guide to American History, Fourth Edition, enriches our understanding of who we are and

gives us an understanding of where we are going.

The Complete Idiot's Guide to Chess

Offers motivation to begin running plus warm-up exercises and tips for building stamina, avoiding injury, and choosing the right shoes and clothing.

The Complete Idiot's Guide to the Science of Everything

While other books get caught up in the novelty of the ukulele-how to accessorize them, who the best ukulele players are, etc.-this book covers in crystal clear detail everything beginners need to know to enjoy playing this tiny, four-stringed instrument. From strumming and finger picking to playing different genres and playing as part of a group, this book covers all the bases. And it includes a rich audio CD complete with music samples and ukulele exercises.

The Complete Idiot's Guide to Playing the Ukulele

From high school games to the NFL, this guide features the basics of offense and defense, players, rules, strategies, and even what to wear. New coverage for this edition includes how the draft works, new technology on the field, and XFL, arena

league, expansion teams, and NFL Europe

The Complete Idiot's Guide to Writing Nonfiction

A comprehensive look at Irish, Scottish, Welsh and continental Celtic traditions, both Pagan and Christian , this guide includes the Celtic approach to shamanism, fairies, Wicca, neopaganism, magic and Druidism. It draws a map for today's Celtic quest, with the way of the pilgrim, honor of one's ancestors and the language and culture. Exploring the Celtic universe-gods and goddesses, mythic heroes and warriors, wonderworkers, underworlds, and otherworlds - this manual also covers lengers such as King Arthur, Merlin, and the Quest for the Holy Grail.

The Complete Idiot's Guide to Facebook, 3E

Offers a comprehensive overview of the world's most notorious criminal organization, tracing the history of the Mafia, changes in the ranks and power following the conviction of key members, and their diverse roles in cities across the United States.

The Complete Idiot's Guide to Business Law

Covers everything from how to choose and maintain a motorcycle and how to buy appropriate gear to how to ride safely, and how to make the most out of trips on the open road. It also discusses motorcycle history and the timeless motorcycle mystique.

The Complete Idiot's Guide to American History, 4E

Get all the tools you need to craft compelling creative nonfiction prose. This helpful guide gives you everything you need to write real-life characters, compelling plots, natural dialogue, and captivating details.

The Complete Idiot's Guide to Understanding the Brain

More than magic Where else can one combine chemistry and philosophy to turn base metal into gold while discovering a magical elixir to prolong life? Here's a simple and straightforward guide to alchemy that explains its basic principles. Written by one of the world's few practicing alchemists, it's a concise reference guide that provides easy-to-follow information so that anybody can be a wizard-in-training.

The Complete Idiot's Guide to Alchemy

A guide to world history discusses major events from the beginning of civilization to the late twentieth century, including the birth of early cultures, the rise of major religions, and the growth of Western domination.

The Complete Idiot's Guide to Algebra

Explains how to track weather patterns, read weather maps, and identify cloud formations while exploring the effects of pollution, hurricanes, and El Niño.

The Complete Idiot's Guide to Project Management

Everything is connected We're living in the midst of a scientific revolution that's captured the general public's attention and imagination. The aim of this new revolution is to develop a "theory of everything" -- a set of laws of physics that will explain all that can be explained, ranging from the tiniest subatomic particle to the universe as a whole. Here, readers will learn the ideas behind the theories, and their effects upon our world, our civilization, and ourselves.

The Complete Idiot's Guide to the Book of Revelation

Offers an introduction to the geography, history, and people of the Bible.

The Complete Idiot's Guide to Weird Word Origins

An updated guide to the popular divination system explains the basics of numerology and how to explore the future using numbers such as a birth date, birth name, and address. Original.

The Complete Idiot's Guide to Ghosts and Hauntings

Presents information on the basics of business law, covering such topics as business ethics, government regulations, partnerships, contracts, sale of goods, agency law, real property law, and financial law.

The Complete Idiot's Guide to 40,000 Baby Names

An updated look at the latest criminal investigative techniques and tools used by law enforcement to solve crimes describes such elements as criminal profiling, lie detector technology, DNA analyses, forensic pathology, anthropology, psychology, and more, as well as their applications in real-life cases. Original. 10,000 first printing.

The Complete Idiot's Guide to Writing Well

You're no idiot, of course. You know Casper was a friendly ghost and that the Phantom Hitchhiker is someone you'd rather not meet on a deserted highway late at night. But when it comes to knowing the authentic roots of ghost stories--and which ones remain unexplained to this day--you don't stand a ghost of a chance. Don't get spirited away yet! The Complete Idiot's Guide to Ghosts and Hauntings is an eerie investigation into the firsthand accounts, legends, literature, and dramatic works surrounding the world of ghosts. In this Complete Idiot's Guide, you get:

The Complete Idiot's Guide to Geography

The Complete Idiot's Guide to Spies & Espionage is a a fascinating look at spies and espionage of the 20th century. Covers the Zimmerman note in World War I, Pearl Harbor's impact on U.S. intelligence planning, the role of the OSS in World War II, atomic spies and American moles in Washington, McCarthy and the professional anti-Communists, intelligence in the Gulf War, Robert Hanssen and Wen Ho Lee, and intelligence in the War on Terror. Offers a comprehensive look as well as fascinating details, from surveillance techniques and espionage equipment to the myths and realities.

The Complete Idiot's Guide to Astrology

An entertaining parents' guide to naming their baby features more than 200 lists of popular names in different categories, along with an alphabetized name section, name histories and meanings, and information and advice on selecting the perfect name. Original.

The Complete Idiot's Guide to Celtic Wisdom

You're no idiot, of course. You know your own mind, but when it comes to understanding what's really going on in your head - all those synapses, all those neurones - you feel like you're just about brain-dead! Don't let it unnerve you! 'The Complete Idiot's Guide to Understanding the Brain' proves that you don't need to be a genius to be in the know, and gives you loads of fun stuff to think about, too. In this 'Complete Idiot's Guide', you get: -The history of human knowledge of the brain. -Insights into what causes brain disorders and how best to treat them. -Thoughtful tips about the many different ways we learn new information.

The Complete Idiot's Guide to the Mafia

Provides practical and timely advice on writing different types of children's books, working with publishers, understanding the publishing process, the importance of illustrators, and building a career in the field of children's literature. Original.

12,000 first printing.

The Complete Idiot's Guide to Forensics

You're no idiot, of course. You're familiar with the Four Horsemen of the Apocalypse and Judgment Day—especially in the wake of the new millennium. However, the Book of Revelation has existed for almost 2,000 years and is open to countless interpretations. Don't get confused by scholarly analysis and religious dogma! The Complete Idiot's Guide® to the Book of Revelation shows you how so many meanings are derived from the book's text. In this Complete Idiot's Guide®, you get: Various ways to interpret Revelation and its symbols. A detailed examination of the key elements, including the Seven Seals and the Antichrist. A look at how the Jewish Old Testament and prophecies relate to Revelation.

The Complete Idiot's Guide to Music Theory

Intended for high school and college students required to take at least one physics course, this book offers an easy-to-understand, comprehensive companion to their school textbooks that brings real-world relevance, and even a touch of fun, to Einstein's favorite subject.

The Complete Idiot's Guide to Sextrology

Facebook is by far the most popular social networking site, but it is not as user-friendly as the service would like people to think. It leaves many users scratching their heads over even the most fundamental features, such as the difference between their Wall and their News Feed. And Facebook's help system is woefully inadequate. The Complete Idiot's Guide® to Facebook, Third Edition, gets readers registered and touring Facebook in the very first chapter and never lets up as it reveals the features that have made Facebook so amazingly popular. Users discover how to: - Flesh out and protect the all new personal profile - Track down long lost friends, family members, and classmates - Communicate via status updates, email, and chat - Share photos and video - Make the best use of the new Timeline feature - Take advantage of Facebook's new location-based functionality - Schedule real world get-togethers and send out invitations - Share common interests in groups - Play games - Understand Facebook's dizzying array of privacy options that dictate who sees one's content - Buy and sell stuff in the Facebook Marketplace, and more. Readers also learn how to tap the power of Facebook for more than simply personal use-such as personal branding; marketing a business, product, service, or non profit; or promoting a worthy cause.

The Complete Idiot's Guide to U.S. Government and Politics

Mysteries revealed ... truths uncovered ... and myths dispelled. What is the truth about the Masons suggested in Dan Brown's The Da Vinci Code? Can Freemasonry really be dated back as far as Babylon? Did they really coordinate the Boston Tea Party and the American Revolution? What really goes on at a Mason lodge during an initiation? Here is the real story behind the secret society that now boasts nearly five million members (and has included such illustrious fellows as George Washington and Benjamin Franklin), as revealed by a Master Mason. • Offers a highly illustrated field guide to Masonic jewelry and symbols • Includes further reading, a glossary, a list of famous Freemasons and information on Freemasonry in popular culture • Morris is a Master Mason

The Complete Idiot's Guide to Weather

Tips for catching and holding an agent's attention. Essential reading for any fiction or nonfiction writer seeking publication, The Complete Idiot's Guide® to Book Proposals & Query Letters provides in-depth information on composing a successful query letter as well as detailed suggestions on how to craft each element of a book proposal - from author bio to marketing and competition information to a synopsis for fiction writers. By following the same guidelines an agent uses when submitting her client's book proposals to editors (and selling them), writers are given proven techniques for creating winning submissions. ?The most comprehensive information on query letters found in any book on writing

?The only book on book proposals that also targets a fiction audience ?Author is an agent who also blogs to a readership of about 1,500 daily

The Complete Idiot's Guide to Reincarnation

From the author of the highly successful The Complete Idiot's Guide to Calculus comes the perfect book for high school and college students. Following a standard algebra curriculum, it will teach students the basics so that they can make sense of their textbooks and get through algebra class with flying colors.

The Complete Idiot's Guide to Book Proposals & Query Letters

Complemented by a CD-ROM containing hundreds of full-color images of trees and shrubs in every season and a checklist of factors essential to selecting the right plant, an illustrated manual furnishes home landscapers with practical, hands-on guidelines for transforming one's yard, with detailed instructions on planting, feeding, pruning, and more. Original.

The Complete Idiot's Guide to Football

Presents an introduction to American government and politics, discussing such

topics as the responsibilities of each branch of government, the Constitution, political parties, and how economic, foreign, and defense policies are formulated.

The Complete Idiot's Guide to Motorcycles

An introduction to chess discusses the history of the game, tactics, strategies, chess superstars, tournament play, and computer chess.

The Complete Idiot's Guide to Freemasonry

Why are most plants green? Why doesn't stomach acid dissolve the stomach itself? Why are there more tornados in the Midwest than on the coast? This volume answers these questions and over 200 more, shedding light on the science behind them. As informative as it is entertaining, it addresses every major branch of science, including physics, chemistry, biology, geology, meteorology, astronomy, and cosmology. It highlights some of the big ideas that helped shape science as we know it, and discusses the future of science with regards to nanotechnology, genetic modification, molecular medicine, and string theory. ? Complete Idiot's Guides® have a proven track record of simplifying science with great success, as with volumes on physics and chemistry ? Entertaining scientific overviews of this kind also successful, including such titles as, 'The Pocket Idiot's Guide to Not-So-

Useless Facts', and 'The Complete Idiot's Guide® to Understanding Einstein'.

The Complete Idiot's Guide to Publishing Children's Books

In alphabetical entries from "A1" to "zydeco," relates the origins of many common words and colorful expressions in the English language.

The Complete Idiot's Guide to Running

We all know how amazingly accurate astrology can be about reading personalities and predicting action based on the position of the stars in relation to our own signs. But what about the most intimate (and elusive) aspect of our lives: our sexual selves. How can we be sure our partner will be compatible with our energy and needs? Can the stars help us really know? In *The Complete Idiot's Guide to Sextrology*, Megan Skinner, astrologist extraordinaire, tells us how to use the stars to find the perfect sexual mate. She profiles the sexual traits of each of the 12 signs, then shows us every combination of them and what to expect in bed. Funny, insightful, and practical, this helpful handbook will ensure success to anyone looking for the perfect partner.

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